

A Regular Meeting of the Board of Trustees of the Village of Port Washington North was held on Tuesday, **February 11, 2025** at 7:30 p.m. at the Village Hall, 3 Pleasant Avenue, New York.

Present:	Mayor	-	Robert Weitzner
	Trustees	-	Steven Cohen
		-	Matthew Kepke
		-	Michael Malatino
		-	Trustee Scheff
	Clerk	-	Angelique Melnyk
	Attorney	-	Chris Prior

1. Public Hearing – New Oasis Development, LLC

2. Clerk

A. Minutes

On motion of Trustee Cohen, seconded by Trustee Malatino, it was unanimously RESOLVED that the reading of the minutes of the Board of Trustees meeting of January 16, 2025 be waived and that they be and hereby are approved as prepared by Clerk Melnyk.

B. Tentative Assessment Roll

Clerk Melnyk reported that she, as the Assessor of the Village of Port Washington North, has completed the Assessment Roll of the Village of Port Washington North for the year 2025, and that a copy thereof has been filed with the Village Clerk on January 30, 2025. On motion of Trustee Malatino, seconded by Trustee Scheff it was unanimously RESOLVED that the Board of Trustees acting as the Board of Assessors have completed and accepted the Assessment Roll of the Village of Port Washington North for the year 2025, that a copy thereof has been filed with the Village Clerk on January 30, 2025, and that a legal notice shall be published stating that the Assessment Roll may be seen and examined by any person during business hours at the Village Hall, 3 Pleasant Avenue, Port Washington, New York 11050, until the 18<sup>th</sup> day of February 2025.

C. Village 2025 Election

On motion of Trustee Kepke, seconded by Trustee Scheff, it was unanimously, RESOLVED that the Village Clerk be and hereby is directed to publish in the official newspaper of the Village at least ten days prior to the General Village Election to be held on Tuesday, March 18, 2025 a notice that shall state:

- The polling place in each election district, to wit, Village Hall, 3 Pleasant Avenue, Port Washington, New York;
- The hours during which the polls shall be open, to wit, from noon to nine o'clock in the evening;

The names and addresses of those who have been duly nominated in accordance with the provisions of the election law for the Village office whose petitions have been duly filed with the Village Clerk, and the offices and terms of said office for which they have been so nominated.

3. Treasurer

A. Abstract of Vouchers

On motion of Trustee Scheff, seconded by Trustee Kepke, it was unanimously RESOLVED that the reading of General Fund Abstract of Vouchers #278, totaling \$66,430.15, and Trust & Agency Abstract of Vouchers #207, totaling \$265.00 be waived and that they be and hereby are approved as prepared by Treasurer Bella.

B. On motion of Trustee Cohen, seconded by Trustee Kepke, it was unanimously RESOLVED that the Budget Report as of January 31, 2025, showing the General Fund Balance to be \$3,499,713.18, and the Trust & Agency Fund Balance to be \$1,999.75, and the budget modifications contained therein be and hereby are accepted as prepared by Treasurer Bella.

C. Mayor Weitzner reported that Trustee Scheff reviewed the bank statement reconciliations from December 2024.

4. Reports

A. Public Works

1. On motion of Trustee Malatino, seconded by Trustee Scheff, it was unanimously RESOLVED that the Public Works Department report for the month of January/February 2025 be and hereby is accepted as presented by Superintendent Poole.

B. Building Department

On motion of Trustee Malatino, seconded by Trustee Scheff, it was unanimously RESOLVED that the Building Department report for January/February 2025 be and hereby is accepted as submitted by Superintendent Barbach.

C. Traffic Safety & Emergency Management

On motion of Trustee Cohen, seconded by Trustee Scheff, it was unanimously RESOLVED that the Traffic Safety and Emergency Management report for January/February 2025 be accepted as presented by Commissioner Kaplan.

D. Communications Commission

On motion of Trustee Kepke, seconded by Trustee Scheff, it was unanimously RESOLVED that the Communications Commission report for January/February 2025 be and hereby is accepted as presented by Commissioner Summa.

E. Justice Court

The Board accepted the Justice Court reports for January 2025 submitted by Court Clerk Kropacek.

5. Business

A. Park Maintenance Contract 2025/2026 – 2027/2028

Clerk Melnyk reported that the following bids were received by 12:00 noon on February 6, 2025 for the Park Maintenance 2025/26 to 2027/28 contract:

	<u>2025/26</u>	<u>20026/27</u>	<u>2027/28</u>
Buckey Demelas & Sons	\$53,500	\$57,700	\$57,7000
4TS Premier Land Services	\$64,500	\$64,500	\$64,500
Coastal Contracting	\$73,945	\$73,945	\$73,945

On motion of Trustee Cohen, seconded by Trustee Kepke, it was unanimously RESOLVED that Buckey Demelas & Sons be and hereby are awarded the contract for Park Maintenance from March 1, 2025 to February 28, 2026 at a cost not to exceed \$53,500, in accordance with its proposal date of February 6, 2025.

B. Concrete Repair & Replacement Contract

On motion of Trustee Scheff, seconded by Trustee Cohen, it was unanimously RESOLVED that the invitation for bids for the Concrete Repair & Replacement 2025/26 to 2027/28 contract be advertised in the *Port Washington Times* and that the bids be received at the Village Hall by 12:00 noon on Wednesday, April 3rd, 2025, at which time all bids will be publicly opened and read aloud.

On motion of Trustee Scheff seconded by Trustee Cohen, it was unanimously RESOLVED that the meeting be and hereby is adjourned at 8:33 p.m.

Respectfully submitted,

Angelique Melnyk, Clerk

