

A **Regular Meeting** of the Board of Trustees of the Village of Port Washington North was held on Tuesday, **July 9, 2024** at 7:30 p.m. at the Village Hall, 3 Pleasant Avenue, Port Washington, New York 11050

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|----------|----------|---|------------------|
| Present: | Mayor | - | Robert Weitzner |
| | Trustees | - | Steven Cohen |
| | | - | Michael Malatino |
| | Clerk | - | Palma Torrasi |
| | Attorney | - | Stuart Besen |

Excused: Trustees Kepke and Scheff

1. Clerk

On motion of Trustee Cohen, seconded by Trustee Malatino, it was unanimously RESOLVED that the reading of the minutes of the meeting of the Board of Trustees of May 13, 2023 and May 30, 2024 be waived and that they be and hereby are approved as prepared by Clerk Torrasi.

2. Treasurer

A. On motion of Trustee Malatino, seconded by Trustee Cohen, it was unanimously RESOLVED that the reading of the Abstracts of General Fund Vouchers #271, totalling \$393,307.48, and Trust & Agency Vouchers #201, totalling \$1066.13, be waived and that they be and hereby are approved as presented by Treasurer Bella.

B. On motion of Trustee Cohen, seconded by Trustee Malatino, it was unanimously RESOLVED that budget modifications for the 2023/2024 fiscal year presented by Treasurer Bella be and hereby are approved.

C. Treasurer Bella stated that Trustee Scheff reviewed the bank statement reconciliations for April 2024.

3. Reports

A. Public Works

On motion of Trustee Cohen, seconded by Trustee Malatino, it was unanimously RESOLVED that the Public Works Department report for the month of June 2024 be and hereby is accepted as prepared by Superintendent Poole.

B. Building Department

1. On motion of Trustee Malatino, seconded by Trustee Cohen, it was unanimously RESOLVED that the Building Department report for June/July 2024 be and hereby are accepted as submitted by Superintendent Barbach.

2. The Board considered sign permit application A2024-0065 submitted on May 1, 2024 by Eden Nail Salon, 25 Soundview Marketplace, Shore Road, Port Washington, NY (premises owned by PEBB Soundview LLC and Soundview PW LLC, and designated on the Nassau County Land & Tax Map as Section 4, Block 129, Lots 1, 10, 12 & 14C). On motion of Trustee Malatino, seconded by Trustee Cohen, it was unanimously RESOLVED that sign permit application A2024-0065 for an Eden Nail Spa 2-foot high by 23-foot long by 9-inch deep wall/store front advertising sign at 25 Soundview Marketplace, Shore Road, Port Washington, NY (premises owned by PEBB Soundview LLC and Soundview PW LLC, and designated on the Nassau County Land & Tax Map as Section 4, Block 129, Lots 1, 10, 12 & 14C), be and hereby is approved, with conditions, in accordance with the plans bearing the latest revision date of 04/26/2024.

C. Beautification Commission

On motion of Trustee Cohen, seconded by Trustee Malatino, it was unanimously RESOLVED that the Beautification report for June 2024 be and hereby is accepted as presented by Commissioner Roth.

D. Communications Commission

On motion of Trustee Cohen, seconded by Trustee Malatino, it was unanimously RESOLVED that the Communications report for July 2024 be and hereby is accepted as presented by Alicia Munian on behalf of Commissioner Summa.

E. Justice Court

The Board accepted the Justice Court report for the months of April and May 2024.

4. Public Comment

It was the sense of the Board that the curb tree in front of the home of Mr. Lazar at 23 Seagull Lane would be removed pending submission to the Village of documentation showing tree roots to be clogging the sewer line. On motion of Trustee Malatino, seconded by Trustee Cohen, it was unanimously RESOLVED that, at the request of Steven Fenton, the curb tree in front of 38 Sandy Court be removed, upon determination by Superintendent Poole.

5. Business

A. Road Repair (Asphalt) Contract Award

Clerk Torrisi reported that the following bids for the Road Repairs 2024/2025 – 2026/2027 contract were received by 10:00 a.m. on July 8, 2024:

| <u>Bidder's Name</u> | <u>2024/25</u> | <u>2025/26</u> | <u>2026/27</u> |
|-------------------------------|----------------|----------------|----------------|
| Stasi General Contracting LLC | \$10.00 | \$10.00 | \$10.00 |
| Gold Coast Pavers | \$9.00 | \$9.00 | \$9.45 |
| John McGowan & Sons Inc. | \$4.75 | \$4.75 | \$4.75 |
| Roadwork Ahead Inc. | \$6.25 | \$6.35 | \$6.45 |

Mayor Weitzner stated that John McGowan & Sons Inc. was the lowest responsible bidder. On motion of Trustee Cohen, seconded by Trustee Malatino, it was unanimously RESOLVED that the Village hereby awards the contract for Road Repairs 2024/25 to American Paving Inc., as the lowest responsible bidder, for the period September 1, 2024 through August 31, 2025, in accordance with its bid dated July 8, 2024.

B. Street Light Maintenance Proposals

On motion of Trustee Malatino, seconded by Trustee Cohen, it was unanimously RESOLVED that the Village Clerk is hereby directed to solicit three written price quotes, pursuant to the Village Procurement Policy for public works contracts, for the Street Light Maintenance 2024/2025 contract.

C. Snow Plowing, Sanding & Salting 2024/25 Contract Extension

On motion of Trustee Malatino, seconded by Trustee Cohen, it was unanimously RESOLVED that the Village of Port Washington North hereby exercises its option to extend the Snow Plowing, Sanding and Salting contract with Creative Snow by Cow Bay, for the period September 1, 2024 through August 31, 2025, upon the terms, conditions and prices set forth in the bid proposal and contract received August 14, 2023.

D. Leaf Removal Contract Renewal

On motion of Trustee Malatino, seconded by Trustee Cohen, it was unanimously RESOLVED that the Village is hereby exercising its option to extend the contract for the Removal of Leaves for Fall 2024 with Dom's Lawnmaker Inc., at the cost of \$29,680.00, in accordance with the terms of the bid document dated September 5, 2022.

E. Stormwater Management Program Plan July 2024 – H 2 M

Mayor Weitzner announced that the final Stormwater Management Program Plan July 2024 for the Village of Port Washington North, developed by H 2 M to comply with the new regulations set forth by the New York State Department of Conservation for Stormwater Discharges from Municipal Separate Storm Sewer Systems. The SWMP Plan was posted on the Village's website on July 8, 2024 and is

available at the Village Hall. On motion of Trustee Cohen, seconded by Trustee Malatino, it was unanimously RESOLVED that the final Stormwater Management Program Plan July 2024 for the Village of Port Washington North prepared by H2M is hereby approved.

F. Stormwater Outfall Inspections - H 2 M

On motion of Trustee Malatino, seconded by Trustee Cohen, it was unanimously RESOLVED that the Village of Port Washington North hereby engages H 2 M Architects & Engineers to conduct storm sewer outfall reconnaissance and to prepare an inventory for each outfall, in accordance with its written proposal dated June 24, 2024, at a cost not to exceed \$4,800.00.

G. Accessible Recreational Facility Phase 2 Playground Design – H 2 M

On motion of Trustee Cohen, seconded by Trustee Malatino, it was unanimously RESOLVED that the Village of Port Washington North hereby engages H 2 M Architects & Engineers for professional engineering services relative to the Accessible Recreational Facility Phase 2 Playground Design Development, in accordance with the terms and conditions set forth in its written proposal dated July 3, 2024, at a cost not to exceed \$16,000.00.

H. Avaya Cloud/Ring Central Phone System Renewal

On motion of Trustee Cohen, seconded by Trustee Malatino, it was unanimously RESOLVED that the Board of Trustees of the Village of Port Washington North hereby authorizes, nunc pro tunc, the renewal of the engagement of RingCentral Inc., through its agent Avaya LLC, to provide phone system services commencing 6/30/24, in accordance with its Change Order Form signed by the parties on 6/18/2025.

I. Bay Walk Park Turf Replacement – Synthetic Grass

On motion of Trustee Cohen, seconded by Trustee Malatino, it was unanimously RESOLVED that the Village hereby authorizes the performance of extra work under the Park Maintenance contract to resolve an ongoing problem in an approximately 15-foot by 15-foot portion of Bay Walk Park, to wit, Demelas & Sons Landscape Contractors Inc. to procure and install synthetic grass by ForeverLawn, in accordance with its proposal dated 6/20/2024, at a cost not to exceed \$8,300.00.

On motion of Trustee Cohen, seconded by Trustee Malatino, it was unanimously RESOLVED that the meeting be and hereby is adjourned at 8:52 p.m.

Palma Torrisi, Village Clerk