



_____, 20 ____

Village of Port Washington North Planning Board
3 Pleasant Avenue
Port Washington, New York 11050

Re: Agreement as to Time Periods Applicable
to Subdivision Application No. _____

Dear Planning Board Members:

The undersigned applicant recognizes that the Planning Board should have a meaningful opportunity to analyze the referenced subdivision application before rendering its determination with respect to the application under the State Environmental Quality Review Act ("SEQRA"). The New York State Department of Environmental Conservation ("DEC") has issued regulations relating to SEQRA, set forth at Title 6 NYCRR Part 617 (the "SEQRA Regulations"), which require, at §617.6(b)(1)(ii), that the Planning Board obtain all information that it deems necessary to make an informed decision before rendering its SEQRA determination.

The applicant understands that, in order to discharge that function, the Planning Board ordinarily reviews all application materials, receives and reviews input thereon from the Village's Building and other departments, legal counsel, and consulting engineers, and questions such advisors and the applicant and its representatives at a public meeting.

The applicant understands that, pursuant to New York State Village Law § 7-728(5)(d), the Planning Board need not begin its public hearing on the application until 62 days after the Planning Board issues a negative declaration under SEQRA (or, if the Board requires a draft environmental impact statement ("DEIS") under SEQRA, then 62 days after notice of the completed DEIS is filed).

However, the applicant also recognizes that the Planning Board can elect to hold its public hearing on the application prior to rendering its SEQRA determination in

order to coordinate its review of the application under the subdivision provisions of the New York State Village Law and the Village’s local laws and rules, with its review of the application under SEQRA.

To that end, and in order to induce the Planning Board to commence its public hearing before it is required by law to do so, the applicant hereby agrees that (i) the Planning Board will not be deemed to have received all “additional information” required by the Board under the SEQRA Regulations for this application until such time as the Board closes its public hearing to review the preliminary plat, and (ii) this application shall not be deemed “complete,” for purposes of Village Law § 7-728(5.)(c), until the Board renders its determination under SEQRA after it has received all such “additional information.”

Very truly yours,

[Signature of Applicant]

Dated: _____

By: _____
Name and Title