



FEE SCHEDULE

PLEASE BE ADVISED THAT FEES ARE SUBJECT TO CHANGE.

BUILDING PERMITS:

<u>ONE & TWO-FAMILY DWELLINGS, ACCESSORY STRUCTURES AND ALTERATIONS</u> (INCLUDING POOLS & HOT TUBS)	\$150.00 + 1% of the GREATER of ACTUAL CONSTRUCTION COST <i>OR</i> the ESTIMATED COST (calculated at \$150/sq.ft. for new construction & \$75/sq.ft. for interior alteration)
<u>CERTIFICATE OF OCCUPANCY/COMPLIANCE</u>	\$50.00
<u>AMENDMENTS OF PERMITS</u>	\$150.00 + 1% OF ADDITIONAL CONSTRUCTION COSTS
<u>EXTENSION OF PERMIT</u>	\$150.00 FOR 6 MONTHS
<u>TO LEGALIZE CONSTRUCTION</u>	\$300.00 + 2% OF CONSTRUCTION COST
<u>COMMENCEMENT OF WORK AFTER FILING PERMIT APPLICATION BUT PRIOR TO ISSUANCE OF PERMIT</u>	TO BE DETERMINED BY BUILDING DEPARTMENT
<u>ALL OTHER BUILDINGS & STRUCTURES</u>	\$150.00 + 1% of the GREATER of ACTUAL CONSTRUCTION COST <i>OR</i> the ESTIMATED COST (calculated at \$150/sq.ft. for new construction & \$75/sq.ft. for interior alteration)
<u>CERTIFICATE OF OCCUPANCY/COMPLIANCE</u>	\$75.00
<u>AMENDMENTS OF PERMITS</u>	\$175.00 + 1% OF ADDITIONAL CONSTRUCTION COSTS
<u>EXTENSION OF PERMIT</u>	\$250.00 FOR 6 MONTHS
<u>TO LEGALIZE CONSTRUCTION</u>	\$300.00 + 2% OF CONSTRUCTION COST
<u>COMMENCEMENT OF WORK AFTER FILING PERMIT APPLICATION BUT PRIOR TO ISSUANCE OF PERMIT</u>	TO BE DETERMINED BY BUILDING DEPARTMENT

DEMOLITION PERMITS

1 & 2 FAMILY DWELLING OR A STRUCTURE ACCESSORY THERETO \$100.00

ALL OTHER STRUCTURES \$200.00

FLOODPLAIN DEVELOPMENT

\$750.00 APPLICATION FEE & UP TO \$500 DEPOSIT PLUS ANY FEMA COSTS

TEMPORARY STRUCTURE

\$75.00 - FOR 90 DAYS

\$50.00 – RENEWAL FOR 30 DAYS (up to three)

TELECOMMUNICATION TOWER

\$2,500.00 PER LOCATION & TOWER & ANTENNA

TOPSOIL REMOVAL & SANDBANKS

TOPSOIL REMOVAL:

<5,000 sq. ft. = \$100.00;

>5,000 sq. ft. = \$100.00 + \$20/ea.

additional 5,000 sq. ft.

SANDBANKS & PITS:

<20,000 cu. yds. = \$200.00;

>20,000 cu. yds. = \$200.00 + \$0.01 per each additional cu. yd.

UTILITY POLES

\$200.00 FEE

PLUMBING PERMITS:

PLUMBING & DRAINAGE WORK

\$100.00 PER 3 NEW FIXTURES + \$10.00 FOR EACH ADDITIONAL FIXTURE

GAS PIPING & EQUIPMENT

\$75.00

GENERATOR

\$75.00

CERTIFICATE OF OCCUPANCY/COMPLIANCE

FOR PLUMBING PERMITS:

<\$1,000 cost = \$50

>\$1,000 cost = \$75

FOR GAS/OIL BURNERS:

\$75.00

FOR ALL OTHER PERMITS (including generator):

\$75.00

<u>ELECTRIC VEHICLE CHARGING SYSTEMS</u>	FEE WAIVED (when permit obtained)
<u>FENCES</u>	\$175.00 – NEW FENCE \$150.00 – REPLACEMENT OF EXISTING FENCE
<u>POOL/HOT TUB ANNUAL USE</u>	\$50.00 (whether opened or not)
<u>SIGNS / RIGID CANOPY PERMIT</u>	\$75.00 PER SIGN – NEW & REPLACEMENT \$300.00 – SIGN ERECTED PRIOR TO PERMIT
<u>SOLAR ENERGY PANELS</u>	FEE WAIVED (when permit obtained)
<u>TREE PERMIT</u>	\$75.00 – FIRST TREE \$50.00 – SECOND TREE \$25.00 – EACH ADDITIONAL TREE

PUBLIC WORKS:

<u>ROAD OPENING/EXCAVATION: STREETS, SIDEWALKS, CURB, (Code § 143-1 & 2)</u>	\$250.00 FOR 4 MONTHS & \$10.00 PER DAY THEREAFTER
<u>DEPOSIT MATERIAL ON PUBLIC RIGHT-OF-WAY</u>	\$50.00 FOR 3 DAYS & \$10.00 PER DAY THEREAFTER
<u>DUMPSTER PERMIT</u>	\$50.00 FOR 3 DAYS; \$10.00/ADDITIONAL DAY
<u>MOVING/RELOCATION OF BUILDING/STRUCTURE ON STREETS</u>	\$200.00
<u>CONSTRUCTION OF SIDEWALKS, CURBS, CURB CUTS & DRIVEWAY APRONS (Code § 143-20)</u>	\$100.00

<u>ALARM PERMITS</u>	\$25.00
<u>AMUSEMENT DEVICES</u>	\$50.00 ANNUALLY
<u>DROP BOX</u>	\$200.00
<u>FILMING & MOVIES</u>	\$150.00 APPLICATION FEE >4 HOURS = \$500.00 FEE <4 HOURS = \$250.00 FEE (No fee for news, emergency, family & nonprofit)
<u>LANDSCAPER LICENSE</u>	\$25.00 – FIRST VEHICLE \$5.00 – EACH ADDITIONAL VEHICLE OR TRAILER
<u>PEDDLING LICENSE</u>	\$25.00
<u>VALET PARKING</u>	\$200.00

<u>DISHONORED CHECKS</u>	\$25.00
<u>SALE OF CODE BOOK</u>	SET BY BOARD OF TRUSTEES
<u>CERTIFIED CERTIFICATE OF OCCUPANCY OR CERTIFICATE OF COMPLIANCE SEARCH</u>	\$50.00 – 1 & 2 FAMILY \$200.00 – ALL OTHER PROPERTIES
<u>COPIES</u>	\$0.25 LETTER & LEGAL PER PAGE \$0.50 LEDGER PER PAGE OTHER = COST +20%
<u>DUPLICATE ORIGINAL BUILDING PERMIT</u>	\$1.00 PER PAGE

BOARD OF TRUSTEES:

CHANGE OF ZONE \$3,000.00 FEE & \$2,000.00 DEPOSIT

CONDITIONAL/SPECIAL USE \$200.00 FEE & \$2,000.00 DEPOSIT

SITE PLAN REVIEW \$750.00 FEE & \$2,500.00 DEPOSIT

BOARD OF APPEALS:

VARIANCES

FENCES – 1 & 2 FAMILY HOUSES \$25.00 & \$750.00 DEPOSIT

**AREA – EXISTING 1 & 2 FAMILY OR
ACCESSORY STRUCTURE** \$100.00 & \$750.00 DEPOSIT

ALL OTHER APPLICATIONS \$200.00 & \$2,000.00 DEPOSIT

**ENVIRONMENTAL IMPACT STATEMENT
MAY BE REQUIRED** \$4,000.00 DEPOSIT

PLANNING BOARD:

SUBDIVISION

PRELIMINARY APPROVAL \$300.00 & \$1,000.00 DEPOSIT

FINAL APPROVAL \$300.00 + \$300.00 FOR EACH PLOT SHOWN
ON THE PLAT & \$1,000.00 DEPOSIT

SITE PLAN

NEW CONSTRUCTION \$200.00 – FIRST 3 ACRES
\$25.00 – EACH ADDITIONAL ACRES
& \$1,000.00 DEPOSIT

BUILDING PERMIT CHECKLIST

NOTE: DELIVER ALL THE CHECKED ITEMS BELOW AT THE SAME TIME. THE BUILDING DEPARTMENT CANNOT ACCEPT INCOMPLETE APPLICATIONS OR APPLICATIONS NOT ACCOMPANIED BY FEES

- COMPUTATION OF CONSTRUCTION COST.
- COMPLETELY FILLED IN APPLICATION, INCLUDING ALL SIGNATURES AND CONTRACTORS NAME, AND COPY OF LICENSE. THE ELECTRICIAN AND PLUMBER MUST SUBMIT COPY OF LICENSE FROM ANY TOWN OR CITY IN NASSAU COUNTY OR N.Y.C.
- THE NASSAU COUNTY ASSESSORS FORM, FILLED IN AND SIGNED BY APPLICANT.
- TWO (2) SETS OF COMPLETE DRAWNGS, DISCLOSING ALL NECESSARY DETAILS AND SPECIFICATIONS, SIGNED AND SEALED BY A REGISTERED ARCHITECT OR A LICENSED PROFESSIONAL ENGINEER.
- WHERE FOOTPRNT CHANGES, TWO (2) COPIES OF AN UPDATED SURVEY OF THE PROPERTY BY A LICENSED SURVEYOR, SHOWING ALL STRUCTURES ON THE PROPERTY AND THEIR DIMENSIONS TO THE PROPERTY LINES AND TO EACH OTHER.
- CONTRACTOR LIABILITY & WORKERS COMPENSATION INSURANCE CERTIFICATES WITH THE VILLAGE AS CERTIFICATE HOLDER MINIMUM OF \$500,000 EACH. WORKERS COMPENSATION CANNOT BE ON THE ACCORD FORM.
- FILING FEE.
- SEPARATE PLUMBING APPLICATION REQUIRED FOR ALL PLUMBING WORK.
- NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION SEQR FORM WHEN REQUIRED.
- ARCHITECT'S CERTIFICATION LETTER OF CONFORMANCE.

DEMOLITION PERMIT (same as above)

- ASBESTOS LETTER.
- UTILITY LETTERS (National Grid, PSEG-LI, Water & Sewer).

NEW CONSTRUCTION (same as above)

- WATER AVAILABILITY LETTER FROM THE PORT WASHINGTON WATER DISTRICT.

PLUMBING PERMIT

- LIABILITY & WORKERS COMPENSATION INSURANCE CERTIFICATES & LICENSE. THE WORKERS COMPENSATION CANNOT BE ON THE ACCORD FORM.
- FILING FEE.

REQUIRED INSPECTIONS DURING CONSTRUCTION:

YOU MUST CONTACT THE BUILDING DEPARTMENT FOR THE FOLLOWING INSPECTIONS DURING THE COURSE OF CONSTRUCTION WITH A TWO (2) DAY NOTICE:

- Sub-Grade Footing Bottom
- Waterproofing Foundation
- Foundation Inspection
- Rough Framing
- Insulation Inspection
- Underground Plumbing
- Rough Plumbing
- Pressure Water Test
- Sanitary/Storm System
- Final Inspection

UPON COMPLETION OF CONSTRUCTION:

THE FOLLOWING ARE NECESSARY FOR THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY/COMPLETION FOR THE WORK DONE UNDER THIS PERMIT:

1. As built drawing, if original drawings have been altered. If alterations increased construction cost, an additional fee is required.
2. Final survey is necessary for all new building and where a change to the building size or plot has occurred.
3. Inspection by the New York Board of Fire Underwriters and an Electrical Certificate for the same.
4. Final inspection by the Building Inspector. Call for an appointment.
5. Final Cost Affidavit. Based upon the Final Cost Affidavit, the 1% of construction cost shall be recalculated. TO the extent the recalculation cost exceeded the initial calculation cost an additional fee will be required. No portion of the fee paid upon the filing of the application will be refunded.
6. Professional Certification by licensed architects and engineers.
7. Commercial Only – Fire Marshall & Health Department approvals and sign offs if required.

ORDINANCE IV, SECTION 7-A

Commercial builders must present Village with a letter stating that they would have a licensed engineer or architect on the job to confirm that the job is in accordance with the approved drawings.

(Form of Letter: To Building Inspector:

Please be advised that I, the architect, and my consulting engineer will review the above project during construction to confirm that new construction will be in accordance with all plans, specifications and codes.)

When the job is completed, the engineer must confirm in writing that it was done in accordance with the drawings.

Updated Jan. 2024