

A Regular Meeting of the Board of Trustees of the Village of Port Washington North was held on Monday, **November 6, 2023** at 6:00 p.m. at the Village Hall, 3 Pleasant Avenue, Port Washington, New York.

Present:	Mayor	-	Robert Weitzner
	Trustees	-	Steven Cohen
		-	Matthew Kepke
		-	Andrea Scheff
	Clerk	-	Palma Torrisi
	Attorney	-	Stuart Besen

Excused: Trustee Malatino

1. Clerk

A. On motion of Trustee Cohen, seconded by Trustee Scheff, it was unanimously RESOLVED that the reading of the minutes of the Board of Trustees meeting of September 12, 2023 be waived and that they be and hereby are approved as prepared by Clerk Torrisi.

B. On motion of Trustee Kepke, seconded by Trustee Scheff, the following resolution was adopted:
RESOLVED that the annual general Village election shall be held on March 19, 2024; and it is further
RESOLVED that the Board of Trustees designates the following offices as vacant at the end of the current official year, to be filled at the Village Election to be held on March 19, 2024 for the following terms:

Trustee	- Two Years
Trustee	- Two Years

Vote was recorded as follows: Trustee Cohen-aye, Trustee Kepke-aye, Trustee Scheff-aye, Mayor Weitzner-aye. Motion carried.

2. Treasurer

A. Abstracts of Vouchers

On motion of Trustee Scheff, seconded by Trustee Kepke, it was unanimously RESOLVED that the reading of the Abstract of General Fund Vouchers #263, totalling \$53,650.96, and Abstract of Trust & Agency Vouchers #193, totalling \$26.50, be waived and that they be and hereby are approved as presented by Treasurer Bella.

B. Budget Modifications

On motion of Trustee Cohen, seconded by Trustee Scheff, it was unanimously RESOLVED that the budget modifications for year-end May 31, 2023 proposed by Treasurer Bella be and hereby are approved.

C. Bank Statement Reconciliations

Treasurer Bella reported that Trustee Scheff reviewed the bank statement reconciliations for September 2023.

D. Annual Financial Report

The Board reviewed the Annual Financial Report for the fiscal year commencing June 1, 2022 and ending May 31, 2023 that was filed with the New York State Comptroller's Office. On motion of Trustee Scheff, seconded by Trustee Kepke, the following resolution was adopted:

WHEREAS the Board of Trustees has been presented with the Annual Financial Report for the fiscal year commencing June 1, 2022 and ending May 31, 2023; NOW, THEREFORE, BE IT RESOLVED that the Annual Financial Report for the fiscal year commencing June 1, 2022 and ending May 31, 2023, be and hereby is accepted as filed with the New York State Comptroller's Office.

Vote was recorded as follows: Trustee Cohen-aye, Trustee Kepke-aye, Trustee Scheff-aye, Mayor Weitzner-aye. Motion carried.

E. On motion of Trustee Scheff, seconded by Trustee Kepke, it was unanimously RESOLVED that payment of invoice #11269 of John McGowan & Sons for Bay Walk Park improvements in the amount of \$5,000.00 be authorized.

3. Reports

A. Public Works

On motion of Trustee Kepke, seconded by Trustee Cohen, it was unanimously RESOLVED that the Public Works Department report for October 2023 be and hereby is accepted as submitted by Superintendent Poole.

B. Building Department

On motion of Trustee Cohen, seconded by Trustee Scheff, it was unanimously RESOLVED that the Building Department report for October/November 2023 be and hereby is accepted as submitted by Superintendent Barbach.

C. Emergency Management & Traffic Safety

On motion of Trustee Cohen, seconded by Trustee Scheff, it was unanimously

RESOLVED that the Emergency Management and Traffic Safety report for October 2023 be and hereby is accepted as presented by Commissioner Kaplan.

D. Beautification Commission

On motion of Trustee Cohen, seconded by Trustee Kepke, it was unanimously RESOLVED that the Board accept the Beautification Commission report for the month of October 2023 as presented by Commissioner Roth.

E. Communications Commission

On motion of Trustee Scheff, seconded by Trustee Cohen, it was unanimously RESOLVED that the Board accept the Communications Commission report for the month of October 2023 as presented by Commissioner Summa.

F. Justice Court

The Board accepted the Justice Court report for the months of August and September 2023.

4. Public Comment

A. Sally Glasser said that there are near accidents because cars are stopping at "Stop" signs. Sam Glasser agreed that an enforcement mechanism is needed.

B. William McFadden of 113 Cow Neck Road, to help with the difficulty he has backing out of his driveway, requested that his westerly neighbors trim their front-yard shrubs, a brighter street light be installed in front of his house, and parking be prohibited on the east side of Cow Neck Road in the vicinity of his home.

5. Business

A. Disposal of Surplus IT Equipment

On motion by Trustee Cohen, seconded by Trustee Kepke, the following resolution was unanimously adopted:

WHEREAS, the Village of Port Washington North is desirous of disposing of surplus information technology ("IT") equipment and associated peripheral devices that are no longer needed for the purposes of the Village; and

WHEREAS, the transfer of said equipment would not cause a breach of security of the data files formerly contained on the devices; and

WHEREAS, a not-for-profit institution, located in the Village of Port Washington North, serving persons with disabilities has indicated a demonstrated need and specific plans for the use of such equipment by the individuals residing there;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Port Washington North hereby authorizes the donation and transfer of the following surplus IT equipment to Community Mainstreaming Associates Inc., 107 Avenue C, Port Washington, New York:

3 Samsung Monitors	3 Dell USB Keyboards
1 HP Monitor	1 Dell Non-USB Keyboard
1 HP Printer	1 HP USB Keyboard
1 Dell Server	2 APC Surge Protectors
1 Dell Tower	1 Box Miscellaneous Cables
1 Fellows Shredder	

B. Fire Protection & Emergency Medical Service

On motion of Trustee Kepke, seconded by Trustee Scheff, it was unanimously RESOLVED that the Board of Trustees of the Village of Port Washington North will hold a public hearing on Tuesday, December 12, 2023 at 7:30 p.m. at the Village Hall, 3 Pleasant Avenue, Port Washington, New York, with regard to a proposed contract with the Port Washington Fire Department, Inc. for the furnishing of fire protection and emergency medical service within the Village for the period of January 1, 2024 through December 31, 2024 at a cost to the Village of \$307,337.00.

C. Restricting Parking on Harbor Road

On motion by Trustee Kepke, seconded by Trustee Cohen, the following resolution was unanimously adopted:

WHEREAS, the Port Washington Police Department Traffic Safety Commanding Officer and the Port Washington North Traffic Safety Commissioner have noted the interference of parked trucks and cars with the traffic flow on Harbor Road relative to the width of the road, and have recommended restricting parking on Harbor Road from Pleasant Avenue to Valley Road;

NOW, THEREFORE, BE IT RESOLVED that the stopping of motor vehicles is prohibited along the westerly side of Harbor Road, from its intersection with Pleasant Avenue to the point of its intersection with Valley Road, when given notice by properly posted signs.

D. Intersection Traffic Study

On motion of Trustee Kepke, seconded by Trustee Cohen, it was unanimously RESOLVED that the Board of Trustees of the Village of Port Washington North hereby engages the professional services of Stop for Kids to conduct a traffic study of Village roadway intersections at a cost not to exceed \$5,000.00.

On motion of Trustee Scheff, seconded by Trustee Cohen, it was RESOLVED that the meeting be and hereby is adjourned at 7:09 p.m.

Palma Torrisi, Village Clerk