

A Regular Meeting of the Board of Trustees of the Village of Port Washington North was held on Wednesday, **February 14, 2023** at 7:30 p.m. at the Village Hall, 3 Pleasant Avenue, New York.

Present:	Mayor	-	Robert Weitzner
	Trustees	-	Steven Cohen
		-	Matthew Kepke
		-	Michael Malatino
		-	Andrea Scheff
	Clerk	-	Palma Torrisi
	Attorney	-	Stuart Besen

## 1. Clerk

### A. Minutes

On motion of Trustee Cohen, seconded by Trustee Kepke, it was unanimously RESOLVED that the reading of the minutes of the Board of Trustees meeting of December 13, 2022 be waived and that they be and hereby are approved as prepared by Clerk Torrisi.

### B. Tentative Assessment Roll

Clerk Torrisi reported that she, as the Assessor of the Village of Port Washington North, has completed the Assessment Roll of the Village of Port Washington North for the year 2023, and that a copy thereof has been filed with the Village Clerk on February 1, 2023. On motion of Trustee Kepke, seconded by Trustee Scheff, it was unanimously

RESOLVED that the Board of Trustees acting as the Board of Assessors have completed and accepted the Assessment Roll of the Village of Port Washington North for the year 2023, that a copy thereof has been filed with the Village Clerk on February 1, 2023, and that a legal notice shall be published stating that the Assessment Roll may be seen and examined by any person during business hours at the Village Hall, 3 Pleasant Avenue, Port Washington, New York 11050, until the 21<sup>st</sup> day of February 2023.

## 2. Treasurer

### A. Abstract of Vouchers

On motion of Trustee Malatino, seconded by Trustee Cohen, it was unanimously RESOLVED that the reading of the General Fund Abstract of Vouchers #254, totalling \$58,804.69, be waived and that it be and hereby is approved as prepared by Treasurer Bella.

### B. Budget Report

On motion of Trustee Kepke, seconded by Trustee Scheff, it was unanimously RESOLVED that the Budget Report as of January 31, 2023, showing the General Fund Balance to be \$3,560,822.98 and the Trust & Agency Fund Balance to be \$18,396.31, and the modification contained therein, be and hereby are accepted as prepared by Treasurer Bella.

C. Trustee Scheff stated that she reviewed the bank statement reconciliations for December 2022.

### 3. Reports

#### A. Public Works

Mayor Weitzner stated that the water drainage problem of the Angler Lane storm drains was successfully rectified by CityWide. On motion of Trustee Malatino, seconded by Trustee Kepke, it was unanimously RESOLVED that the Public Works Department report for the month of January/February 2023 be and hereby is accepted as submitted by Michael Demelas.

#### B. Building Department

1. On motion of Trustee Cohen, seconded by Trustee Scheff, it was unanimously RESOLVED that the Building Department report for January/February 2023 be and hereby is accepted as submitted by Superintendent Barbach.

2. The Board considered the Sign Permit application A2023-0005, submitted on January 12, 2023 by Crumbl Cookie for a 2-foot 5-inch high by 9-foot 3-inch long by 3-inch deep storefront advertising sign at 7 Soundview Marketplace, Port Washington, New York (premises designated on the Nassau County Land & Tax Map as Section 4, Block 129, Lots 1, 10, 12 & 14C). On motion of Trustee Cohen, seconded by Trustee Scheff, it was unanimously RESOLVED that Sign Permit application A2023-0005, submitted on January 12, 2023 by Crumbl Cookie for a 2-foot 5-inch high by 9-foot 3-inch long by 3-inch deep storefront advertising sign at 7 Soundview Marketplace, Port Washington, New York (premises designated on the Nassau County Land & Tax Map as Section 4, Block 129, Lots 1, 10, 12 & 14C), be and hereby is approved in accordance with the plans submitted.

#### C. Justice Court

The Board accepted the Justice Court report for the month of December 2022.

### 4. Business

A. Park Maintenance Contract

On motion of Trustee Scheff, seconded by Trustee Cohen, it was unanimously RESOLVED that the Village of Port Washington North hereby exercises its option to extend the contract for Park Maintenance with Bucky Demelas & Son Landscape Contractors Inc., for the period March 1, 2023 through February 29, 2024, upon the terms, conditions and prices set forth in the bid proposal and contract for Park Maintenance.

B. Street Sweeping Contract

On motion of Trustee Kepke, seconded by Trustee Malatino, it was unanimously RESOLVED that the Village of Port Washington North hereby invites the submission of sealed bids on the "Sweeping and Cleaning of Village Streets during the Spring, Summer and Fall of 2023, 2024 and 2025" contract. Bids will be received until 10:00 a.m. on the 13<sup>th</sup> day of March 2023 at the Village Hall, 3 Pleasant Avenue, Port Washington, New York 11050.

C. Concrete Repair & Replacement Contract 2019

On motion of Trustee Cohen, seconded by Trustee Malatino, it was unanimously RESOLVED that the Village of Port Washington North hereby exercises its option to extend the contract for Concrete Repair and Replacement with Stasi Brothers Asphalt Inc., for the period May 1, 2023 through April 31, 2024, upon the terms, conditions and prices set forth in the bid proposal and contract for Park Maintenance.

D. Shorefront Restoration at Dayton & Pellegrino Parks

Mayor Weitzner announced that the Village has joined with the Town of North Hempstead in applying for over \$1,000,000 in FEMA mitigation funds to stabilize and control the shorefront at Dayton and Pellegrino Parks from potential future erosion.

E. Establishing the Position of Village Historian

On motion of Trustee Kepke, seconded by Trustee Scheff, it was unanimously RESOLVED that, pursuant to New York State Arts and Cultural Affairs Law, Section 57.07, the Village of Port Washington North hereby establishes the position of Village Historian to perform research into the historical background and development of the Village, and to assemble and organize data and accounts of past and current events of significance to the Village and its residents.

F. MS4 Stormwater Annual 2022/23 Report – H 2 M Contract

On motion of Trustee Malatino, seconded by Trustee Kepke, it was unanimously RESOLVED that the Village of Port Washington North hereby engages the engineering services of H 2 M to prepare and file the Village of Port Washington

North MS4 reports at a sum not to exceed \$5,750.00, and as more particularly set forth in the proposal dated February 8, 2023; and that the Mayor is hereby authorized to execute the agreement with H 2 M.

On motion of Trustee Malatino, seconded by Trustee Cohen, it was unanimously RESOLVED that the meeting be and hereby is adjourned at 8:10 p.m.

Palma Torrisi, Village Clerk