

A Regular Meeting of the Board of Trustees of the Village of Port Washington North was held on Wednesday, **March 24, 2021** at 7:30 p.m. Pursuant to the Governor's Executive Order 103 the meeting was held via video conference. The public was able to hear and participate in the meeting by computer link, telephone dial-in and, additionally, the public was able to ask any questions through email.

Present:	Mayor	-	Robert Weitzner
	Trustees	-	Steven Cohen
		-	Matthew Kepke
		-	Michael Malatino
		-	Sherman Scheff
	Village Clerk	-	Palma Torrisi
	Attorney	-	Stuart Besen
	Court Reporter	-	Jennifer Devlin

1. Public Hearing: Budget for Fiscal Year June 1, 2021 to May 31, 2022

A. Mayor Weitzner opened the Public Hearing, duly advertised in the March 5, 2021 *Port Washington Times* and posted on the official Village website, to consider the adoption of the Tentative Budget as the final **BUDGET** for the fiscal year June 1, **2021** through May 31, **2022**. Budget Officer Bella presented the proposed **\$2,349,205.00** budget. A stenographic transcript of the hearing is on file with the Village Clerk. All those wishing to speak having been heard, on motion of Trustee Kepke, seconded by Trustee Scheff, it was unanimously RESOLVED that Mayor Weitzner close the public hearing.

B. On motion of Trustee Kepke, seconded by Trustee Cohen, it was RESOLVED that the Budget for the fiscal year commencing June 1, **2021** through May 31, **2022**, as submitted by the Budget Officer, be and hereby is approved. A copy of the Budget for 2021/22 appears below.

**Village of Port Washington North
Budget
Fiscal Year ending May 31, 2022**

			Budget			
			2021-2022			
Income						
1001	Real Property Taxes		\$ 1,424,000			
1090	Interest & Penalties		\$ 5,000			
1100-	Payment in Lieu of Taxes		\$ 26,660			
1120	Nassau County Sales Tax					
1130	Utilities Gross Receipts Tax					
	.01 · Key Span/LIPA		\$ 60,000			
	.02 · Verizon		\$ 1,000			
	.03 · Vonage		\$ 25			
	.25 · Cable (telephone)		\$ 1,000			
	.35 · AT&T		\$ 20			
	.95 · Other		\$ 200			
	Total 1130 · Utilities Gross Receipts Tax		\$ 62,245			
	1170 · Cable Franchise		\$ 66,000			
1255	Clerk Fees		\$ 200			
2110	Zoning Board Fees					
	General		\$ 200			
	Vill Hall/Vill Club		\$ 100			
	Total 2110 · Zoning Board Fees		\$ 300.00			
	2115 · Planning Board Fees		\$ 500			
2401	Interest and Earnings					
	2401.LOSAP Interest (LOSAP)					
	000 · Village		\$ 1,000			
	100 · T&A Interest					
	Total 2401 · Interest and Earnings		\$ 1,000			
	2555 · Building/Alteration Permits		\$ 150,000			
2560	Street Opening Permits		\$ 4,000			
2590	Permits -Other					
	.500 · Landscaping permits		\$ 5,000			
	.200 · Alarm permits		\$ 200			
	.300 · Pool permits		\$ 2,500			
	.400 · Fence permits		\$ 2,000			
	2590 · Permits -Other - Other					
	Total 2590 · Permits -Other		\$ 9,700			
	2610 · Fines		\$ 11,000			
2660	Sale of Real Property					
2665	Insurance Recoveries		\$ -			
2701	Refund of Expenditures		\$ -			
2705	Gifts and Donations					
	Aaron Morgan Bench Fund					
	Gifts and Donations Other		\$ -			
	Total 2705 · Gifts and Donations		\$ -			
2805	PW Water District RePaving Reimbursement		\$ 50,000			
3001	St Aid, Revenue Sharing		\$ -			
3005	St Aid, Mortgage Tax		\$ 55,000			
3040	St. Aid Misc.		\$ -			

Budget

Fiscal Year ending May 31, 2022

		Budget			
		2021-2022			
3089	· St Aid, Other				
	101 · Grant-Parks Baywalk Phase II	\$ -			
	102 · Grant-Baywk2 PSL 768K	\$ -			
	103 · Grant-D.O.S.	\$ -			
	104 · Grant-Town NH Baywk	\$ -			
	105 · Grant-Dept Trans, Pleasant Ave (NYS Senate)	\$ 150,000			
	106 · Grant-Parks Baywalk Phase III/2020 SAM Grant Kap	\$ 50,000			
	110 · Grant-County Roads	\$ -			
	113 · JCAP Court Grant	\$ -			
	109 · Grant - LSSTC - Shore Road	\$ -			
	111 · Grant-Traffic Calming 57K	\$ -			
	114- Grant - State (NYS Ass'y) DASNY SAM Radcliff	\$ 125,000			
	115-Grant -County CRP Grant	\$ -			
	117- Grant - State (NYS Assembly) DASNY	\$ 125,000			
	3089 · St Aid, Other - Other	\$ -			
	Total 3089 · St Aid, Other	\$ 450,000			
	3400 FEMA Reimb. - S.S. Sandy				
	3501 · St Aid, CHIPS	\$ 33,600			
	Total Income	\$ 2,349,205			

**Village of Port Washington North
Budget
Fiscal Year ending May 31, 2022**

3/23/2021

		Budget 2021-2022			
Expense					
13254.Treasurer Investment Exp. LOSAP					
	10101 · Bd of Trustees -Pers Service	\$	12,000		
	11101 · Vill Court Clerk - Pers Service	\$	10,500		
	11104 · Municipal Court - Cont Expense				
	JCAP Court Grant	\$	-		
	Auditor	\$	-		
	Prosecutor	\$	13,000		
	Training/Dues	\$	1,200		
	Village Justice Court	\$	1,000		
	11104 · Municipal Court - Cont Expense - Other	\$	-		
	Total 11104 · Municipal Court - Cont Expense	\$	15,200		
	12101 · Mayor - Pers Service	\$	5,000		
	13204 · Auditor - Cont Expense				
	Prof. Fees - G.R. Util Tax Audit	\$	-		
	Auditor	\$	10,000		
	Fixed Asset Appraisal	\$	900		
	Other	\$	-		
	Total 13204 · Auditor - Cont Expense	\$	10,900		
	13251 · Treasurer - Pers Service	\$	36,182		
	14101 · Clerk - Pers Service				
	Dep Vill Clerk - Pers Service	\$	70,000		
	Vlg Clerk/Assessor - Pers. Serv	\$	88,042		
	14101 · Clerk - Pers Service - Other	\$	-		
	Total 14101 · Clerk - Pers Service	\$	158,042		
	14204 · Law, Contr Expense				
	Attorney Fees/Expense	\$	48,000		
	Attorney for Litigation	\$	-		
	Bond Counsel	\$	-		
	Fine collection fees	\$	-		
	Legal publications	\$	2,500		
	Recodification	\$	-		
	Tax Cert/Assess Consult	\$	21,500		
	Total 14204 · Law, Contr Expense	\$	72,000		
	14501 · Elections - Pers Service	\$	1,100		
	14504 · Village Election - Expense	\$	500		
	14604 · Records Management				
	16204 · Village Hall - Operations				
	Bank Charges	\$	300		
	Copy Machine	\$	3,000		
	Electric /Gas/Water	\$	-		
	Grant Writing	\$	-		
	Legal Ads	\$	2,500		
	Miscellaneous	\$	1,000		
	Newsletter	\$	5,000		
	Office Expense	\$	6,000		

Budget

Fiscal Year ending May 31, 2022

		Budget			
		2021-2022			
	Office Supplies	\$	4,000		
	Postage/Delivery	\$	4,500		
	Printing/Copying	\$	2,000		
	Rent	\$	50,000		
	VH Generator Exp.	\$	-		
	Seminars/Conferences	\$	2,500		
	Steno Service	\$	5,000		
	Lease Phone System/Serv. Contract	\$	2,400		
	Telephone/Internet	\$	7,200		
	Temp Help	\$	5,000		
	16204 · Village Hall - Operations - Other	\$	-		
	Total 16204 · Village Hall - Operations	\$	100,400		
	16802 · Computer Hardware/Software	\$	15,000		
	16804 · Central Data Process, Contr Exp				
	Computer, Online Service	\$	2,000		
	Computer, Web Hosting	\$	250		
	Computer, Repairs/Maintenance	\$	4,000		
	Payroll Expense	\$	1,800		
	16804 · Central Data Process, Contr Exp - Other	\$	-		
	Total 16804 · Central Data Process, Contr Exp	\$	8,050		
	19104 · Insurance	\$	34,000		
	19204 · Municipal Assoc Dues	\$	5,000		
	19304 · Tax Cert, Judgements & Claims	\$	65,000		
	S.C.A.R.S.	\$	15,000		
	19404 · Settlements & Claims	\$	35,000		
	19504 · Taxes on Property - Sewer Tax	\$	1,100		
	19809 · Other				
	19904 · Contingent Account		136,254		
	34104 · Fire - Contr Expense				
	90258-Serv. Award Program Exp.				
	Fire Dept - Inc. Award Programs		34,396		
	Fire Dept - Workers' Comp	\$	12,000		
	34104 · Fire - Contr Expense - Other	\$	281,704		
	Total 34104 · Fire - Contr Expense	\$	328,100		
	36201 · Safety Inspection - Per Service				
	Superintendent of Buildings	\$	90,000		
	Bldg Inspector	\$	25,000		
	Safety Inspection Expenses	\$	500		
	36201 · Safety Inspection - Per Service - Other	\$	-		
	Total 36201 · Safety Inspection - Per Service	\$	115,500		
	36204 · Safety Inspector - Contr Exp.				
	39894 · Other Public Safety	\$	4,000		
	50200 · Engineers & Consultants	\$	22,000		
	50204 · Engineering - Contr Expense				
	Grants-Parks Baywalk Ph. II	\$	-		
	Grant - DASNY Pleasant Avenue Project	\$	150,000		
	Grant - (Senate)DASNY				
	Grant - Baywalk Park Phase III/2020 SAM Grant	\$	50,000		
	Grant - State (Radcliff)	\$	125,000		

**Village of Port Washington North
Budget
Fiscal Year ending May 31, 2022**

3/23/2021

		Budget 2021-2022			
	Grant -County CRP Grant	\$	-		
	Grant - State (D'Urso)DASNY	\$	125,000		
	50204 · Engineering - Contr Expense - Other				
	Total 50204 · Engineering - Contr Expense	\$	450,000		
	51101 · Maint of Strs, Supt Highways		27,242		
	51102 St. Maint.-Vehicle/Equip Purchase				
	51104 · Maint Sts - Cont Expense				
	Road Construction Projects (Drift/Sound/Steam)	\$	200,000		
	Regular Street Maint	\$	85,000		
	Storm Drain Maintenance		15,000		
	Emergency Road Maintenance	\$	15,000		
	Street Sign Maintenance	\$	9,000		
	Street Sweeping	\$	35,000		
	Thermoplastic/DPW Misc. Exp.	\$	2,500		
	Traffic Sign Maintenance	\$	3,000		
	Tree Wk Prev Maint Roads	\$	65,000		
	Vehicle Maintenance	\$	5,000		
	Vil Entrance Sign Maintenance	\$	2,500		
	51104 · Maint Sts - Cont Expense - Other	\$	-		
	Total 51104 · Maint Sts - Cont Expense	\$	437,000		
	5112.2 · CHIPS Expense	\$	33,600		
	51424 · Snow Removal				
	Contingency	\$	20,000		
	Plowing/Labor	\$	90,000		
	Sand and Salt	\$	20,000		
	51424 · Snow Removal - Other	\$	-		
	Total 51424 · Snow Removal	\$	130,000		
	51777 · S.S.Sandy Expenses(FEMA Reimb.)				
	51824 · Street Lightling				
	Mark Outs	\$	7,000		
	Electric	\$	8,000		
	Maintenance	\$	26,500		
	Pole Rental	\$	400		
	51824 · Street Lightling - Other	\$	-		
	Total 51824 · Street Lightling	\$	41,900		
	54104 · Sidewalks - Contr Expense	\$	90,000		

Budget

Fiscal Year ending May 31, 2022

		Budget			
		2021-2022			
80101	· Zoning Board - Pers Service	\$ 3,000			
80104	· Zoning Board - Expense	\$ 150			
80201	· Planning Board - Pers Service	\$ 3,335			
80204	· Planning Board - Expense	\$ 150			
81704	· St Cleaning, DPW Leaf Removal	\$ 23,000			
85604	· Trees, Parks & Beautification	\$ 75,000			
90108	· State Retirement System	\$ 43,000			
90308	· Payroll Tax Expense	\$ 26,000			
90408	· Worker's Compensation	\$ 14,000			
90608	· Health Insurance	\$ 95,000			
91898	· Payroll Tax Expense-	\$ 1,000			
97107	· Serial Bonds, Principal	\$ -			
97108	· Serial Bonds, Interest Expense	\$ -			
Total Expense		\$ 2,699,205			
Budgeted Appropriation:		\$ (350,000)			

Vote was recorded as follows: Trustee Cohen-aye, Trustee Kepke-aye, Trustee Malatino-aye, Trustee Scheff-aye, Mayor Weitzner-aye. Motion carried.

C. On motion of Trustee Scheff, seconded by Trustee Malatino, it was unanimously RESOLVED that the **annual and hourly salaries**, effective June 1, **2021**, for the officials listed below be and hereby are as follows:

Mayor	\$5,000	Treasurer	\$36,182	Building Superintndt	\$107.27/hr
Trustees	3,000	Clerk	88,042	Building Inspector	51.50/hr
Planning Board	3,335	Deputy Clerk	70,000	Clerk to Village Justice	59.13/hr
Board Appeals	3,000	Supt Public Wks	27,242		

and be it further RESOLVED that the salary, effective June 1, 2021, for the Special Village Prosecutor is \$125.00 per hour.

2. Clerk – Minutes of January 27, 2021 & February 16, 2021

On motion of Trustee Malatino, seconded by Trustee Scheff, it was unanimously RESOLVED that the reading of the minutes of the Board of Trustees meetings of January 27, 2021 and February 16, 2021 be waived and that they be and hereby are approved as prepared by Clerk Torrisi.

3. Treasurer

A. On motion of Trustee Scheff, seconded by Trustee Kepke, it was unanimously RESOLVED that the reading of the Abstract of General Fund Vouchers #231, totaling \$64,394.30, and of the Abstract of Trust & Agency Fund Vouchers #170, totaling \$560.00, be waived and that they be and hereby are approved as prepared by Treasurer Bella.

B. On motion of Trustee Malatino, seconded by Trustee Scheff, it was unanimously RESOLVED that the Budget Report as of February 28, 2021, showing the General Fund equity to be \$2,442,294.42, the Trust & Agency Fund total to be \$18,019.20, and the modifications contained therein, be and hereby are accepted as submitted by Treasurer Bella.

C. Trustee Scheff stated that he reviewed the bank statement reconciliations for February 2021.

4. Reports

A. Public Works

The Mayor reported that the Village is removing the path and gate entrance at the Radcliff Community Garden and planting shrubs along the fence in the interests of

increased safety and security. On motion of Trustee Kepke, seconded by Trustee Cohen, it was unanimously RESOLVED that the Public Works report for March 2021 be and hereby is accepted as submitted by Superintendent Novinski.

B. Building Department

1. On motion of Trustee Malatino, seconded by Trustee Cohen, it was unanimously RESOLVED that the Building Department report for March 2021 be and hereby is accepted as submitted by Superintendent Barbach.

2. On motion of Trustee Malatino, seconded by Trustee Scheff, it was unanimously RESOLVED that the sign permit application of Albert Abramov for an illuminated, non-flickering, 3-foot high by 13-foot 2-inch long by 10-inch deep wall/store front advertising sign for Aura Salon at 55 Old Shore Road, Port Washington, NY (premises designated on the Nassau County Land & Tax Map as Section 4, Block Q, Lot 244) be and hereby is approved in accordance with the schematic submitted on March 4, 2021.

C. Emergency Management & Traffic Safety

On motion of Trustee Scheff, seconded by Trustee Kepke, it was unanimously RESOLVED that the Emergency Management and Traffic Safety reports for the month of March 2021 are accepted as presented by Commissioner Kaplan.

D. Beautification Commission

On motion of Trustee Kepke, seconded by Trustee Scheff, it was unanimously RESOLVED that the Beautification Commission report for the month of March 2021 is accepted as presented by Commissioner Roth.

E. Justice Court

The Board accepted the Justice Court report February 2021 submitted by Court Clerk Kropacek.

5. Public Comment

Sam Glasser brought it to the Board's attention that a 3-story residential building has been proposed at the northeast corner of Shore Road and Channel Drive in the Village of Manorhaven.

6. Business

A. DEC MS-4 Stormwater Management Report 2020

Robert Keane, Chair of the Manhasset Bay Protection Committee, of which the Village of Port Washington North is a member, reported on the committee's extensive activities to promote and maintain the waterway's environmental quality, with particular respect to stormwater management. The Mayor stated that the Village has been very active in the watershed stewardship initiatives the Manhasset Bay Protection Committee has undertaken, particularly educational events. The Mayor continued that the Town of North Hempstead's GIS Stormwater mapping of the Village's storm drain outflows has been completed and is in the Village's GIS system.

B. Salerno Brokerage Insurance

On motion of Trustee Malatino, seconded by Trustee Scheff, it was unanimously RESOLVED that the Village of Port Washington North hereby authorizes Salerno Brokerage to place the following insurance with NYMIR for the period 3/26/2021 to 3/26/2022 for a total cost of \$31,132.40, as more particularly set forth below:

<u>Policy</u>	<u>Premium</u>	<u>Carrier</u>
Package Policy including Property, Equipment Breakdown & General Liability Cyber and Crime	\$ 19,405.10	NYMIR
Municipal Inland Marine	\$ 1,091.20	NYMIR
Public Officials Liability	\$ 4,396.70	NYMIR
Municipal Automobile	\$ 2,388.30	NYMIR
Municipal Umbrella	\$ 3,851.10	NYMIR
NYS Property Fee and NYS MV FEE	Included	
TOTAL	\$31,132.40	

C. Stormwater Management 2020 Report - H2M Consulting Engineers

On motion of Trustee Scheff, seconded by Trustee Malatino, it was unanimously RESOLVED that the Village of Port Washington North enter into a contract with H2M to prepare the Village of Port Washington North MS4 2020 reports for submission to the NYS Department of Environmental Conservation at a sum not to exceed \$7,900.00 and as more particularly set forth in the proposal dated March 15, 2021; and that the Mayor is hereby authorized to execute the contract with H2M.

D. Manhasset Bay Protection Committee Intermunicipal Agreement

On motion of Trustee Scheff, seconded by Trustee Kepke, it was unanimously RESOLVED that the Village of Port Washington North enter into an intermunicipal agreement with the Manhasset Bay Protection Committee to protect and restore a healthy and diverse Manhasset Bay ecosystem, for a term of five years and in accordance with the annual dues structure contained therein.

E. GIS Maintenance Agreement - ESRI

On motion of Trustee Kepke, seconded by Trustee Scheff, it was unanimously RESOLVED that the Village of Port Washington North enter into an agreement with ESRI for ArcGIS Desktop maintenance services for a one-year period commencing June 15, 2021 at a cost not to exceed \$400.00, as more particularly set forth in a written proposal dated March 16, 2021, and authorizes the Village Clerk to submit any required documentation.

F. Extension of Building Department Waiver of Fees for Generators

On motion of Trustee Malatino, seconded by Trustee Kepke, it was unanimously RESOLVED that the Board of Trustees of the Village of Port Washington North is hereby extending its resolution of August 26, 2020, authorizing the waiver of all Building Department fees, retroactive to January 1, 2020, associated with the installation of permanent emergency generators, electric transfer switches for connection to portable emergency generators and back-up batteries for solar panels at one-family and two-family residential properties. This resolution excludes natural gas connections for portable emergency generators; and will expire unless renewed by the Port Washington North Village Board on December 31, 2021.

On motion of Trustee Malatino, seconded by Trustee Scheff, it was unanimously RESOLVED that the meeting be and hereby is adjourned at 9:04 p.m.

Palma Torrisi, Village Clerk