**BILL 3 of 2013**

A LOCAL LAW CREATING A TEMPORARY AMNESTY FOR RESIDENTIAL PROPERTY OWNERS WITH EXPIRED BUILDING PERMITS TO EXTEND THEIR TIME TO OBTAIN A CERTIFICATE OF COMPLETION.

**Section 68-23: Purpose and Intent**

1. A building permit and other permits are required in order to erect, alter, enlarge or structurally alter any building or other structure in the Village of Port Washington North. A Certificate of Completion is required once all work allowed by the building permit and other permits is completed and approved by the Building Department.
2. There currently is an administrative fee pursuant to Chapter 91 of the Village Code to extend a Building Permit and penalties associated with expired Building Permits.
3. The Board of Trustees has knowledge that some residential property owners have failed to secure the required Certificate of Completion after obtaining a Building Permit and that said Building Permits have expired.
4. The Board of Trustees wishes to encourage compliance with the requirement that a property owner obtain a Certificate of Completion for all structures that are erected, altered, enlarged and required under the Village Code.

**Section 68-24. Permit and Amnesty Program.**

1. There is hereby established an Amnesty Program that shall apply to all residential property owners whose Building Permits have expired and have failed to obtain a Certificate of Completion.
2. For those applications under the Amnesty Program involving open expired Building Permits, the Building Inspector is authorized to renew said expired permit(s) and waive all fees associated with extending the Building Permit under Chapter 91 of the Village Code and all penalties associated with the Building Permit expiration.

**Section 68-25. Amnesty Period**

1. The Amnesty Program shall begin on the date the notice is sent out to the residential homeowner by certified mail and end four (4) months from said date. The Amnesty Program shall not be extended without Board of Trustee approval.
2. The Village of Port Washington North Building Department will begin processing applications to extend the time of expired Building Permits for residential buildings and/or structures for all past work and work in progress without assessing any fees or penalties associated with the Building permit. Commencement shall be the date notice is mailed out to the individual residential homeowner and expire four (4 ) months from said date.
3. All applicants that submit the application will receive extended Building Permits and shall have four (4) months from the date the notice is mailed to obtain a Certificate of Completion from the Village of Port Washington North without assessing fees or penalties associated with the Building Permit expiration.
4. This amnesty period shall expire four (4) months from date notice is sent out to the residential homeowner or December 31, 2013, whichever date is earlier.

 Effective date of this local law shall take effect upon filing with the Secretary of State.