

A **Regular Meeting** of the Board of Trustees of the Village of Port Washington North was held at 3 Pleasant Avenue, Port Washington, New York, on Wednesday, **August 26, 2020** at 7:30pm. Pursuant to the Governor's Executive Order 103 the meeting was also held via video conference. The public was able to hear and participate in the meeting by computer link, telephone dial-in and, additionally, the public was able to ask any questions through email.

Present:	Mayor	-	Robert Weitzner
	Trustees	-	Steven Cohen
		-	Matthew Kepke
		-	Michael Malatino
		-	Sherman Scheff
	Clerk	-	Palma Torrisi
	Attorney	-	Stuart Besen
	Court Reporter	-	Jennifer Devlin

1. Clerk

A. On motion of Trustee Kepke, seconded by Trustee Malatino, it was unanimously  
RESOLVED that the reading of the minutes of the meeting of the Board of Trustees of June 24, 2020 be waived and that they be and hereby are approved as prepared by Clerk Torrisi.

B. Election Inspectors

On motion of Trustee Malatino, seconded by Trustee Cohen, the following resolution was unanimously adopted:  
WHEREAS, the Village Clerk, as election officer of the Village of Port Washington North, has attempted to obtain the names of six residents of the Village of Port Washington North who would qualify to hold the office of Inspector of Election, in accordance with the election Law of the State of New York; and  
WHEREAS, the Village Clerk has not been able to find six persons who reside within the Village of Port Washington North who reside within the Village of Port Washington North and who meet the requirements to be appointed as Inspectors of Election as specified in the Election Law and who are willing to serve as such;  
NOW, THEREFORE, BE IT RESOLVED that the requirement that Inspectors of Election of the Village of Port Washington North reside within the Village of Port Washington North, is hereby amended pursuant to Village Law Section 3-300 to provide that this Board of Trustees is hereby authorized to appoint any resident of the County of Nassau, who is otherwise duly qualified to act as an Inspector of Election, to act as an Inspector of Election for the Village of Port Washington North for the Village of Port Washington North's 2020 General Election.

2. Treasurer

A. On motion of Trustee Scheff, seconded by Trustee Kepke, it was unanimously

RESOLVED that the reading of the Abstract of General Fund vouchers #224, totalling \$62,276.59, and Trust & Agency vouchers #164, totalling \$193.70, be waived and that they be and hereby are approved as presented by Treasurer Bella.

B. Treasurer Bella stated that Trustee Scheff reviewed the bank statement reconciliations for July 2020.

### 3. Reports

#### A. Public Works

The Board praised Superintendent Novinski for the excellent work performed during and after the August 4<sup>th</sup> hurricane. On motion of Trustee Malatino, seconded by Trustee Kepke, it was unanimously RESOLVED that the Public Works Department report for the month of July 2020 be and hereby is accepted as submitted by Superintendent Novinski.

#### B. Building Department

On motion of Trustee Malatino, seconded by Trustee Cohen, it was unanimously RESOLVED that the Building Department report of Superintendent for the month of July 2020 be and hereby is accepted as submitted.

#### C. Emergency Management & Traffic Safety

On motion of Trustee Cohen, seconded by Trustee Kepke, it was unanimously RESOLVED that the Emergency Management & Traffic Safety report for July 2020 be and hereby is accepted as presented by Commissioner Steven Kaplan.

#### D. Beautification Commission

On motion of Trustee Kepke, seconded by Trustee Scheff, it was unanimously RESOLVED that the report of the Beautification Commissioner for July 2020 be accepted as presented by Howard Roth.

#### E. Justice Court

The Board accepted the Justice Court reports for February and June 2020.

### 4. Business

#### A. LOSAP Points During Covid-19 Pandemic

On motion of Trustee Malatino, seconded by Trustee Cohen, the following resolution was unanimously adopted:

**Village of Port Washington North**  
**Resolution of the Board of Trustees**

*In the matter of awarding LOSAP points during COVID-19 pandemic*

WHEREAS, the Village is one of seven co-sponsors of a Length of Service Award Program (LOSAP) on behalf of the Port Washington Fire Department (Fire Department) in accordance with Article 11-A of the New York State General Municipal Law (GML); and

WHEREAS, in accordance with an Inter-Municipal Agreement signed by each of the seven municipalities that contract with the Fire Department for fire protection, a Municipal Sponsoring Board was created to exercise the powers and duties of a sponsor of a LOSAP as provided in the GML, with members of the Board comprised of a representative from the Village as well as a representative from the other six municipalities; and

WHEREAS, during the COVID-19 pandemic and in response to the Governor's Executive Order 202 of 2020, the Fire Department modified its emergency response protocols and cancelled many events during the period March 13, 2020 to May 31, 2020 (Period); and

WHEREAS, as a result of these modifications and cancellations, active volunteer firefighters will have fewer opportunities to earn points during calendar year 2020, making it more difficult to earn the required 50 points to earn the LOSAP benefit for calendar year 2020; and

WHEREAS, the GML has been amended to add § 217(p), which allows a sponsor of a LOSAP to award up to five (5) points per month during the Period, with a pro-rated amount awarded for a partial month, by resolution of the governing board of the sponsoring political subdivision; and

WHEREAS, during a meeting of the Municipal Sponsoring Board, the Fire Department provided a memorandum explaining the events that were cancelled which resulted in firefighters missing an opportunity to earn at least twenty (20) points during the Period; and

WHEREAS, the Memorandum from the Fire Department further requested that the sponsoring municipalities grant five (5) points per complete month for the Period to supplement the cancelled activities; and

WHEREAS, the Village's representative to the Municipal Sponsoring Board has reported that the Municipal Sponsoring Board was in agreement with the Fire Department's request, subject to approval of a resolution of the governing board of each of the seven sponsoring political subdivisions; and

WHEREAS, the Board of Trustees recognizes the selfless contributions made by the membership of the Port Washington Fire Department during the COVID-19 pandemic, and believes it appropriate and necessary to award the requested points for the Period; NOW, THEREFORE BE IT

RESOLVED, that the Board of Trustees approves the granting of five (5) points for each complete month of the Period, pro-rated for the partial months; and be it further

RESOLVED, that based on the Period and the necessary pro-ration for the partial months, each active volunteer firefighter is to be awarded a total of twelve and one-half (12.5) points in 2020, in addition to any points earned by the active volunteer firefighter during calendar year 2020; and be it further

RESOLVED, that the Village Clerk is authorized to provide a copy of this resolution to Firefly Admin Inc, the third-party administrator retained to assist in the administration of the LOSAP, for further dissemination to the Municipal Sponsoring Board and the Fire Department.

B. Waiving Building Department Fees for Generators

On motion of Trustee Kepke, seconded by Trustee Scheff, it was unanimously RESOLVED that the Village of Port Washington North is hereby authorized to waive all Building Department fees, retroactive to January 1, 2020, associated with the installation of permanent emergency generators, electric transfer switches for connection to portable emergency generators and back-up batteries for solar panels at one-family and two-family residential properties. This resolution excludes natural gas connections for portable emergency generators; and will expire unless renewed by the Port Washington North Village Board on March 31, 2021.

C. Retention & Disposition Schedule for Local Government Records

On motion of Trustee Kepke, seconded by Trustee Malatino, the following resolution was unanimously adopted:

RESOLVED, by the Board of Trustees of the Village of Port Washington North that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein; and be it further RESOLVED, that in accordance with Article 57-A: (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein; (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

On motion of Trustee Kepke, seconded by Trustee Scheff, it was unanimously RESOLVED that the meeting be and hereby is adjourned at 9:41 p.m.

Palma Torrisi, Village Clerk